

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
10TH SEPTEMBER 2019 AT NEWTON HALL, WATERSTON AT 7.00PM**

PRESENT: Cllr G Wilson (chair)
Cllr B Evans
Cllr Mrs J Howell
Cllr Mrs J Lloyd
Cllr P Roberts
Cllr Mrs J Wilson

APOLOGIES: Cllr H Dyer
Cllr M Howells

101/19 DECLARATIONS OF INTEREST

None received.

102/19 CHAIRMAN'S ANNOUNCEMENTS

The Chair advised Members that he had attended the Neyland Town council Civic Service on 14th July which he and Judith had enjoyed immensely.

103/19 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 9th July were proposed and seconded. They were agreed as a true record.

104/19 MATTERS ARISING

The following matters were raised:

- a) Minute 88/19: The deeds for the field at Honeyborough Cemetery had been found and had been retained by Cllr M Howells for safe-keeping.
- b) Minute 87/19: The chair advised that the cost of concrete planters was £88 inc VAT. The clerk agreed to obtain quotes for wooden planters for the next meeting.
- c) Minute 88/19 b): The clerk was asked to contact Cty Cllr Paul Miller about the old school at Waterston.
- d) Minute 88/19 c): Cllr Geoff Wilson has had a key cut for the Mastlebridge noticeboard.
- e) Minute 99/19 b) The hedges have been trimmed back.
- f) Minute 99/19 c) Some of the trees on Waterston Road have been cut back.
- g) Minute 98/19 c) Invite David Astins to the October meeting to discuss the maintenance of green areas.

105/19 BANK BALANCES TO 31ST AUGUST 2019

The clerk was asked to provide a print out of the Administration budget for the October meeting.

The following financial documents had been circulated:

- a) The Bank Acct Reconciliation Summary with the current account balance of £86.23, the Saver Acct as £11,857.47 and the United Trust Acct of £10,297.99.
- b) The Financial Statement- Cashbook showing income of £10,586.42 (gross) and expenditure of £4,940.39 (gross).
- c) The Financial Statement – Budget Comparison showing the budget, actual income and expenditure and the balance remaining under each budget heading.

RESOLVED: That the above financial information be accepted and approved.

106/19

REPORT OF EXTERNAL AUDITOR ON ACCOUNTS 2018-19

The clerk advised that she had received an unqualified report from the external auditor for the 2018-19 accounts and there were two minor matters raised for council's attention as follows:

- a) The closing cash book balance on the current acct to 31st March 2109 was negative and we should ensure that this situation does not occur again as there are limits to temporary borrowing by councils.
- b) The internal auditor had not dated the Internal Audit confirmation section of the Annual Return and we should make sure in future that this section is completed in full.

RESOLVED: That the above information be noted and acted upon.

107/19

PLANNING APPLICATIONS

The following planning application was considered:

19/0501/PA: Installation of plant eqpt including one condenser, two A/C units and ventilation extraction eqpt and grilles at Unit 2 Honeyborough Industrial Estate.

It was agreed to support the above planning application.

108/19

MATTERS RELATING TO JOINT BURIAL BOARD

It was agreed to defer discussion on this matter until the October meeting when Cllr M Howells would be present. Cllr Howells to be asked to bring the Deeds of the cemetery field to this meeting.

RESOLVED: That this matter be deferred until the October meeting and that Cllr M Howells be requested to bring the Deeds of the cemetery field to that meeting.

CORRESPONDENCE

The following correspondence had been received:

- a) Barclays – confirmation of mandate change - noted.
- b) OVW Planning Survey – no action.
- c) PCC – Areas maintained currently by PCC – discuss at next meeting.
- d) OVW – Survey of Older People about public toilet provision – noted.
- e) PCC Communications Survey – noted.
- f) OVW News Bulletin – noted.
- g) CHC Office – What patients said about their care on ward 7 of Withybush Hospital – noted.
- h) PCC Draft Supplementary Planning Guidance Consultation ‘Landscape Character Appraisal’ – no comment.
- i) Paul Davies AM Newsletter for July – noted.
- j) Police & Crime commissioner survey on contacting the police – no action.
- k) Police & Crime Panel newsletter & Community Link – noted.
- l) Project Play launched – noted.
- m) PCNPA – Consultation draft Management Plan 2020-24 – no action.
- n) Local Democracy & Boundary Commission – review of Electoral Arrangements in Pembrokeshire- noted.
- o) Age- Friendly Wales Newsletter – noted.
- p) Pembs Coastal Forum - Marine Energy Test Area Public Exhibitions – noted.
- q) Welsh Govt – survey on use of digital mechanisms to engage, meet and share information with our communities – clerk to respond.
- r) NALC Infor sheet on financial assistance to the church – clerk to circulate.
- s) Police & Crime Panel Annual Report – noted.
- t) Play Wales e-bulletin – noted.
- u) PLANED – LEADER Celebration Invitation – noted.

ANY OTHER INFORMATION

The following matters were raised:

- a) The parking of HGV vehicles on the roadside verges was raised and to be referred to Cty Cllr Paul Miller.
- b) Members were advised that PCC had painted several ‘SLOW’ signs on Church Road at various points where there were dangerous corners etc. The clerk was asked to contact Darren Thomas to thank him for this.
- c) The clerk was asked to put an item on the October agenda relating to 20mph speed limits in the village.
- d) The clerk was asked to contact Bart Rees regarding undertaking work on the play eqpt.
- e) Cllr P Roberts and B Evans will take a look at what needs doing on the aerial slide support posts at Jordanston.
- f) The clerk was asked to enquire with PCC about the possibility of having some recycling bins near the toilets at Hazelbeach.
- g) Members were advised that the phone box at Mastlebridge was to be re-painted by a local resident.

DATE OF NEXT MEETING

The next meeting will be held on Tuesday 8th October 2019 at 7.00pm at Newton Hall, Waterston.

There being no other business to discuss, the meeting closed at 8.10pm.

Signed.....Chair.....Date

Signed.....Clerk