

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
14TH NOVEMBER 2023 AT NEWTON HALL, WATERSTON AT 7.00PM.**

PRESENT: Cllr R Diggle (Chair)
Cllr B Evans
Cllr H Dyer
Cllr Mrs J Lloyd
Cllr G Wilson
Cllr P Roberts
Cllr S Thomas

APOLOGIES: None.

Also in attendance: Mr Peter Dolphin, Mr & Mrs N Cattanach

The clerk was in attendance (Mrs J Clark-Davies)

129/23 DECLARATIONS OF INTEREST

Cllr S Thomas declared that he is also a member of Neyland own Council. Cllr Mrs J Lloyd had an interest in the planning application for the former Hephzibah Church and Hall as she is an immediate neighbour.

130/23 PUBLIC PARTICIPATION.

The three members of the public present wished to make representations regarding the planning application relating to 9 Lighthouse Drive, Llanstadwell and a statement was read out by Mr Peter Dolphin stating the reasons for their objections to this application, which they requested Members to bear in mind when considering this application.

*The three members of the public left the meeting at 7.15pm.

131/23 CHAIRMAN'S ANNOUNCEMENTS

The chair advised that he had attended the Pembroke Michaelmas Fair in October and that he had attended a Police seminar on drug running and County Lines in Pembrokeshire. Cllr B Evans had attended the Remembrance Service on behalf of Council and had laid a wreath. Members had attended the Waterston Shared Site Liaison Committee meeting at which Valero had agreed to sponsor some of the costs of the public conveniences at Hazelbeach. The clerk to contact Charlie Coleman regarding this.

132/23 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 10th October 2023 were proposed and seconded. They were agreed as a true record apart from an amendment to minute 124/23 to add that the swings are a high-risk item.

133/23

MATTERS ARISING

The following matters were raised:

- a) Minute 116/23 the tree at Little Honeyborough is to be removed by PCC through their duty of care.
- b) Minute 119/23 a) Cllr B Evans has tried to contact the engineering company regarding the aerial slide and it will be inspected the following morning to hopefully find out the manufacturer.
- c) Minute 119/23 b) Cllr G Wilson will collect the remaining Coronation mugs from Neyland school and the remaining 7 mugs were issued to Members for their families.
- d) Minute 127/23 a) Members were advised that PCC have removed the buddleia from Warlow's Yard on Church Road.
- e) Minute 127/23 b) Cllr P Roberts advised that he would repair the Perspex on the noticeboard shelter at Hazelbeach.

134/23

UPDATE ON ACCOUNTS TO 31ST OCTOBER 2023

- a) Bank account reconciliations summary showing a balance of £686.02 in the Current Acct, £20,690.52 in the Saver Acct and £10,894.92 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £10,129.97(gross) and expenditure of £16,017.17 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The Clerk was asked to provide a report of the earmarked amounts included in the total balance and to circulate a report on expenditure on the public conveniences.

RESOLVED: That the above financial information be accepted and that the requested reports be circulated.

135/23

ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark Nov salary	£231.80
b) PAYE for Nov	£57.03
c) Cleaner's wages for October (5 weeks)	£ 381.50
d) Jane Clark-Davies – postages from April 2023	£24.40
e) Simon Safety – Jumbo Toilet Roll	£22.55
f) Simon Safety – Self-adhesive COSHH signs x 2	£22.44
g) Simon Safety – Jumbo Toilet Roll holder	£21.60
h) EDF Energy – elec supply to toilets for October	£135.88
i) Music at Llanstadwell – donation not sent in May	£150.00
j) Rent for hire of Mastlebridge Hall for 2023	£64.00

41/23

k) Welsh Water – water rates for public conveniences	£635.61
l) Wales Air Ambulance – donation	£50.00
m) RBL – Poppy wreath	£22.00
n) Cllr B Evans – cost of bedding plants for planters	£52.00

136/23

TO CONSIDER LOCAL GOVT PAY AWARD FOR 2023-24

Information had been received on the new NALC/SLCC pay award which had agreed a flat rate payment of £1,925.00 (for full time employees) for those on scales below point 43 and an increase in the hourly rate for the clerk (on point 26) to £18.10 per hour from £17.10 per hour for 18 hours per month as from April 2023. The chairman would check on the amount of back-pay to be paid and inform the Clerk in time for the November payroll. The Clerk's spinal point, hours worked per month and payment of travelling to be discussed at the December meeting.

RESOLVED: That the pay award be agreed at £18.10 per hour for 18 hrs per month and that the Chairman will check on the amount of back-pay due from April 2023.

That the Clerk's spinal point, number of hours worked per month and payment of travelling allowance to be discussed at December meeting.

137/23

PLAYPARK INSPECTION REPORTS

The playpark inspection reports for November had been received and the following points were raised:

- a) Cllr H Dyer to purchase a sheet of 'buffalo' board to repair the ship at Hazelbeach.
- b) The clerk to obtain quotes for 4 flat swing seats (2 Hazelbeach) and (2 Jordanston).
- c) The swings at Hazelbeach need to be dismantled and Cllr P Roberts and B Evans will carry out this work.
- d) It was agreed that Valero be approached to ask if they would consider funding towards the painting of the play eqpt.
- e) That the quote from Playdale be accepted and ordered apart from the repair kit. Payment to be made from the Waterston reserves.
- f) The aerial slide and the swings seats to be repaired and the football nets to be removed.

RESOLVED: That the above points be actioned.

138/23

PLANNING APPLICATIONS

The following planning applications were considered:

- a) 23/0662/PA: Change of use of church hall into single dwelling at former Hephzibah Baptist Church and Hall, Beaconing Road, Little Honeyborough, SA73 1QU - **SUPPORT**
- b) 23/0606/PA: Construction of first floor extension with recessed balconies at 9 Lighthouse Drive, Llanstadwell SA73 1EF – **NO COMMENT BUT REQUESTED THAT NO USE OF NEARBY BRIDLEWAY IS MADE DURING CONSTRUCTION TO TRANSPORT BUILDING MATERIALS.**
- c) 23/0691/PA: New one-bedroom infill dwelling for local affordable housing need at 65 Church Road, Llanstadwell, SA73 1EB – **NO COMMENT MADE.**

139/23

BURIAL BOARD BUDGET FOR 2024-25

Cllr Diggle, as chairman of the Burial Board presented the budget for 2024 for the next five years and advised that NTC had increased their BB precept from £3,500 to £4,500. He suggested that we increase ours to £2,142.00 as of April 2024. No payment for the current year has been requested as yet. The Clerk was asked to check on the location of the Deeds for the Cemetery.

RESOLVED: That the precept for the Burial Board be increased to £2,142.00 from April 2024.

140/23

INDEPENDENT REMUNERATION PANEL FOR WALES DRAFT ANNUAL REPORT FEB 2024

The above report had been received from made the following proposals.

- a) All councils must pay Members £156.0 a year towards the cost of household expenses of working from home.
- b) Councils must either pay Members £52.00 per year for the cost of office consumables or allow them to claim full reimbursement for the cost of office consumables.

The above payments were accepted, and the Clerk was requested to check whether these payments could be refused by Members.

RESOLVED: That the above payments be accepted and that the Clerk to check whether these payments may be refused by Members.

141/23

CORRESPONDENCE

The following correspondence had been received:

- a) Hywel Dda UHB Bevan Commission – survey and online event – noted.
- b) Local Democracy & Boundaret Commission – Review of Community Arrangements of Pembrokeshire – does not affect this community.
- c) Wales Air Ambulance – request for donation - £50.00 donation agreed.
- d) OVW Oct/Nov/Dec Training dates – noted.
- e) OVW Review of Democratic Health in the Town & Com Council Sector – noted.
- f) PCC Quotation for Night Shelter Provision in Pembs – noted.

- g) Marlies Koustal (Dragon LNG) – Proposed development on land south of the Dragon LNG Terminal – noted.
- h) Mr & Mrs P Dolphin & Mr & Mrs Cattnach’s objection to planning application for 9 Lighthouse Drive, Llanstadwell – noted.
- i) HDUHB – Strategic Equality Plan 2024-2028 – noted.

142/23

ANY OTHER BUSINESS

The following matters were raised:

- a) Cllr P Roberts will collect the Christmas trees over the next week or so and they will put up by the first week in December.
- b) There will be a wine-tasting session at Mastlbridge Village Hall the following Friday and tickets cost £15.00.

143/23

DATE OF NEXT MEETING

The next meeting will be held on Tuesday 12th December 2023 at 7.00pm at Newton Hall.

The meeting closed at 9.00pm.

Signed..... chair..... date

Signed..... Clerk