

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY  
14<sup>TH</sup> NOVEMBER 2017 AT NEWTON HALL, WATERSTON AT 7.00PM.**

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**PRESENT:** Cllr M Howells (Chair)  
Cllr B Brown  
Cllr B Evans  
Cllr Mrs J Howell  
Cllr Mrs H John  
Cllr Mrs A Richards  
Cllr P Roberts  
Cllr Mrs J Wilson  
Cllr G Wilson

Also in attendance: Mrs Tracey Morris (local resident)

**APOLOGIES:** None received.

The clerk was in attendance (Mrs J Clark)

Mrs T Morris asked to speak prior to the start of the meeting to explain about the PCC proposal to remove the double yellow lines for 10metres outside her property at 36 Main Road, Waterston at her request to enable her to park outside her house.

Mrs Morris then left the meeting.

**81/17            DECLARATIONS OF INTEREST**

None received.

**82/17            CHAIR'S ANNOUNCEMENTS**

- a) The chair advised that he had attended the Remembrance Service in Neyland and had laid a wreath on behalf of the residents of Llanstadwell.
- b) Cllr B Brown had attended the OVW meeting on 7<sup>th</sup> November to discuss the Draft Charter between Town and Community Council and PCC. A forum had been set up two years ago and the new charter is 'softer' than the original circulated. It was agreed that the charter be discussed at the December meeting.
- c) Cllr B Brown had also attended the Planning Workshop at County Hall recently which he had found very useful.

**83/17            MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 17<sup>th</sup> October were proposed and seconded. They were agreed as a true record. The clerk was thanked for circulating the minutes so soon after the meeting.

84/17

**MATTERS ARISING FROM THE LAST MEETING**

The following matter was raised:

- a) **Minute 72/17:** The clerk was asked to make enquiries regarding repairing the base of the aerial slide.

85/17

**UPDATE ON ACCOUNTS TO 31<sup>st</sup> OCTOBER**

The following documents were circulated:

- a) The Bank Acct Reconciliation Summary with a current account balance of £658.84 the Saver Acct as £12,420.62 and the United Trust Acct of £10,000.  
 b) Financial Statement – Cashbook showing income of £10,365.79 and expenditure of £ 8,753.08 (gross).  
 c) The Financial Statement – Budget Comparison showing the budget, actual income and expenditure and the balance remaining under each budget heading. It was agreed that the budget for the playpark should be increased for next year.

**RESOLVED: That the financial information provided above be approved and accepted.**

86/17

**ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

- |   |         |
|---|---------|
| a) Mrs J Clark October salary                         | £150.25 |
| b) PAYE for October                                   | £37.40  |
| c) Wales Audit Office: Fee for external audit 2016-17 | £231.75 |

87/17

**ST TUDWAL'S CHURCH COMMUNITY GROUP**

Further to the discussion last month with Rev Canon A Chadwick, the chair advised that he did not feel it was appropriate for this Council to become involved in the formation of a community group to assist the church. This council could give financial assistance only. It was proposed that a letter be sent to Rev Chadwick to explain this and that we would consider any applications from a body set up to preserve the fabric of the church as a building, but that the resources of this council would not permit the donation of substantial sums.

**RESOLVED: That this Council cannot assist with the formation of a community group to assist St Tudwal's Church.**

**That this Council will consider any requests from a body set up to assist the church, but that the resources of the council will not permit the donation of substantial sums.**

88/17

**PURCHASE OF CHRISTMAS TREES**

It was proposed that this Council purchases four Christmas trees from our usual supplier and that one be erected in Little Honeyborough. The clerk was asked to check whether any tree lights had been given to Mr Glyn Tidmarsh last year and Cllr Roberts agreed to check on the lights to see if it would be necessary to purchase more. It was further proposed that next year consideration be given to the purchase of living trees instead of buying trees each Christmas. It was agreed that this be discussed at the January meeting.

**RESOLVED: That four Christmas trees be purchased for Hazelbeach, Mastlebridge, Jordanston and Little Honeyborough.**

**That the Christmas tree lights be checked and replacements purchased if necessary.**

89/17

**QUOTES FOR SAFETY FLOORING AT PUBLIC CONVENIENCES**

A quote had been received from Danfo for the supply and fitting of safety flooring at the public conveniences at Hazelbeach. The clerk was asked to obtain two more quotes and to find out which type of flooring it was.

**RESOLVED: That the clerk obtains two more quotes and ascertains what type of flooring it is.**

90/17

**REPORT OF INDEPENDENT REMUNERATION PANEL – PAYMENTS TO MEMBERS OF TOWN AND COMMUNITY COUNCILS**

The above report had been received outlining payments to be made to councillors. Members agreed that payments be made relating to the following determinations:

- a) Determination 44 which refers to making a payment of £150.00 to each councillors for costs in respect of telephone usage, IT, consumables etc.
- b) Determination 47 which refers to payments to members in respect of travel costs for attending approved duties which would be the actual costs of travel by public transport or the HMRC mileage allowances.
- c) Determination 51 which refers to payments to the mayor/chair of the council up to a maximum of £500 to undertake the functions of that office. This is in addition to the £150.00.
- d) Determination 52 which refers to payments to a deputy mayor/deputy chair of the council up to a maximum of £500. This is in addition to the £150.00.

Determinations 46, 48, 49 and 50 were not relevant to this council so were not discussed.

**RESOLVED: That determinations 44, 47, 51 and 52 be paid as appropriate.**

**91/17**            **PLANNING APPLICATIONS**

None received.

**92/17**            **CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) Boundary Commission for Wales: Review of Parliamentary Constituencies in Wales Revised Proposals – noted.
- b) PCC: Views on Council Tax and Well-being Objectives – no action.
- c) Welsh Govt: Proposed amendments to the Local Authorities (Capital Finance & Accounting) (Wales) Regulations 2003 – noted.
- d) PCC: New traffic Order for Waterston – not support because of dangerous location on narrow road used by many industrial vehicles. Cllr Mrs H John and J Wilson asked for their vote to support this be noted in the minutes.
- e) OVW: Review of Community & Town Council Sector – Consultation Events Cllrs Mrs H John, Mrs J Wilson and B Brown to attend this event.
- f) Marie Curie – letter of thanks for donation – noted.
- g) PLANED Autumn/Winter newsletter – noted.
- h) Wales Centre for Public Policy – The Future of Work in Wales – noted.
- i) Mid & WW Fire & Rescue Service newsletter – noted.
- j) Paul Davies AM October Newsletter – noted.
- k) Macmillan Cancer Support – letter of thanks for donation – noted.
- l) Mid & WW Fire & Rescue Service – Draft Corporate Plan consultation – no action.
- m) PCC Local Development Plan 2 (LDP2) – Review, Report & Delivery Agreement Consultation – send to chair.

**93/17**            **ANY OTHER INFORMATION**

The following matters were raised by councillors:

- a) Cllr B Brown advised that following discussions with PCC Planning Officers at a recent event, Egnedol's application appears to be failing. No further hearing will be held and no further evidence will be accepted.
- b) Cllr Mrs A Richards reported on the steepness of the garden at no 75 Church Road which is dangerous and should be reported to PCC as it is a council property. Agreed that Cty Cllr Miller be advised of this matter.
- c) Cllr Mrs J Howell advised that the permissive footpath is now open to all. The planters at Hazelbeach will be emptied and stored until next spring.
- d) Cllr Peter Roberts advised that he would check the Christmas lights over the next few weeks and inform the clerk if any new lights were required.
- e) Cllr G Wilson asked when the bus shelter at Waterston was to be relocated and the clerk advised that she had been told by PCC that the work request has been submitted.
- f) Cllr Wilson suggested that perhaps some training could be organised for councillors and members of the public on the use of the defibrillator. It

was also suggested that Dragon LNG be requested to put a sign on their fence advising that they have a defibrillator on site.

- g) The clerk advised that she would arrange a photo call with some councillors with the defibrillator for the press. Cllr Mrs J Wilson offered to place a notice in all council notice boards advising of the location of the defibrillator.

94/17

**DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 12<sup>th</sup> December 2017 at Newton Hall at 7.00pm.

The meeting closed at 9.00pm.

Signed.....Chair.....Date

Signed.....Clerk