

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON  
TUESDAY 8<sup>TH</sup> OCTOBER 2024 AT NEWTON HALL, WATERSTON AT 7.00PM**

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**PRESENT:** Cllr R Diggie (chair)  
Cllr B Evans  
Cllr E Pugh  
Cllr M Reynolds  
Cllr P Roberts  
Cllr S Thomas  
Cllr G Wilson

**Also in attendance:** Cty Cllr P Miller was present for part of the meeting.

**APOLOGIES:** Cllr H Dyer  
Cllr J Lloyd

The clerk was in attendance (Mrs J Clark-Davies)

**131/24      DECLARATIONS OF INTEREST**

Cllr S Thomas declared that he is also a member of Neyland Town Council.

**132/24      CHAIR'S ANNOUNCEMENTS**

The chair advised that the only events he had attended were meetings of the Burial Board.

**133/24      MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 10<sup>th</sup> September 2024 were proposed, seconded and agreed as a true record.

**134/24      MATTERS ARISING**

The following matters were raised:

- a) Minute 127/24 relating to planning application 24/0390/PA – traffic congestion and difficulties for vehicles to pass this wall were still causing problems.
- b) Minute 120/24 d) The church wardens did not wish to locate the grit box near the wall of the Old Vestry or of the churchyard as they did not wish to reduce the number of parking spaces available. They suggested it be located further up the road at the top of the incline where the road divides off to two properties. The clerk to obtain advice from PCC Highways dept.

**135/24      PUBLIC PARTICIPATION**

There were no members of the public present.

**136/24**      **UPDATE ON ACCOUNTS TO 30<sup>TH</sup> SEPTEMBER 2024**

a) Bank Account Reconciliations Summary showing a balance of £533.77 in the Current Acct, £17,924.19 in the Saver Acct and £10,894.92 in the United Trust Bank acct.

b) The Financial Statement – Cashbook showing income of £13,022.63(gross) and expenditure of £12,579.52 (gross).

c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The clerk advised that funds may not be withdrawn from the UTB until maturity and that the balance of the current acct be checked periodically.

**RESOLVED:**              **That the above financial information be accepted.**

**137/24**      **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark-Davies Oct salary	£289.60
b) PAYE for October	£72.40
c) Cleaner's wages for October (4 weeks)	£305.20
d) Octopus Energy – invoice for Nov 2023 – 1 <sup>st</sup> Sept 2024	£80.46

**138/24**      **TO RECEIVE AUDIT OPINION FOR ACCOUNTS 2023-24**

The opinion of the Auditor General on the accounts for 2023-24 had been received and was an unqualified opinion. The only recommendation made was to ensure that the report of the internal auditor is considered before the Annual Return is agreed and signed. The clerk advised that this had not been the case as the internal auditor's report was dated 6<sup>th</sup> June and had been considered prior to the approval of the Annual Return on 11<sup>th</sup> June 2024. Enquiries to be made regarding the validity of this recommendation.

**RESOLVED:**              **That the Auditor's opinion on the accounts 2023-24 be accepted and that enquiries be made regarding the date of the internal auditor's report.**

**139/24**      **TO ADD SIGNATURES TO THE BANK MANDATE FOR UTB**

Two additional signatories were required for the UTB account, and it was agreed that Cllr R Diggle and Cllr H Dyer be added to the account. The necessary form was completed and signed. Cllr Dyer to sign at a later date as he was not present at the meeting.

**RESOLVED:**              **That Cllr R Diggle and Cllr H Dyer be added as signatories to the UTB account.**

**140/24**      **TO CONSIDER QUOTE FROM EASY WEBSITES**

The above company had provided a quote for the production of a bespoke and fully compliant website as the PCC website would be closing down in March 2025. The quote for £250 for the production of a new website and £30.80 per month for a domain name, a new email address, annual hosting and full training and on-going support was accepted. It was agreed that the new domain name to be Llanstadwell-wcc.gov.uk

**RESOLVED**                      **That the quote from Easy Websites be accepted and that the domain name be Llanstadwell-wcc.gov.uk**

\*Cty Cllr P Miller arrived during discussion on the following item.

**141/24**      **TO CONSIDER INFORMATION FROM LANZATECH**

An on-line presentation had been given prior to the meeting by a representative of LanzaTech regarding their proposed development of a Gas Fermentation production facility at Waterston. As these proposals are considered a major development, a pre-application consultation on the scheme is being undertaken in line with the Planning (Wales) Act 2015.

Members were supportive of the concept of using waste CO2 and Green Hydrogen to make ethanol which will be made into Green Jet Fuel. However, concerns were expressed regarding the siting of the proposed facility because of its proximity to housing and the play park. Noise is the main issue. Members feel that there must be a more suitable location within the Waterston complex.

Cty Cllr Miller advised that a letter be sent to LanzaTech expressing these concerns and that the letter be copied to PCC, our local MP and AM.

**RESOLVED:**                      **That a letter be sent to LanzaTech expressing our concerns and that the letter be copied to PCC, our local MP and AM.**

**142/24**      **TO CONSIDER ESTIMATES FOR PLAY EQUIPMENT**

Three estimates had been received for a new zip wire and other small items of play equipment for Jordanston play area as the present zip wire had been deemed unfit for purpose. As the deadline for applications for a PCC Enhancing Pembrokeshire grant had passed, it was agreed that an Expression of Interest form be submitted ready for the next tranche of grants in 2025. Members were advised by Cty Cllr Miller that we could either apply for the smaller grant of up to £15,000 or the larger grant for over £15,000. It was agreed that this be discussed early in 2025.

**RESOLVED:** That an Expression of Interest form be submitted for the new tranche of PCC Enhancing Pembs grants in 2025.

\*Cty Cllr P Miller left the meeting at this point.

**143/24** **TO DISCUSS DRAFT BUDGET FOR THE JOINT BURIAL BOARD**

Cllr R Diggle, as chair of the BB had circulated a draft budget for consideration by Members when setting the Precept for this council for 2025-26 as it was expected that an increased Precept would be necessary to prevent the BB having severe cash flow problems next year due to several reasons and to ensure that it has some reserves. This request was accepted, and it was agreed that provision be made in our 2025-26 budget for an increased payment. It was agreed that payments could be made in tranches rather than paid in one go and that neither council can refuse to make this precept payment as has happened in the past.

**RESOLVED:** That provision be made in the budget for 2025-26 for an increased Precept to be paid to the BB. Payment may be made in tranches and councils cannot refuse to make these payments.

**144/24** **PLANNING APPLICATIONS**

The following planning application was considered:

- a) 24/0564/PA Rear sgl storey extension at first floor level at 5 Church Road, Llanstadwell – it was agreed to support this application.

**145/24** **CORRESPONDENCE**

The following correspondence had been received:

- a) CAB – request for funding – consider in March 2025.
- b) Paul Davies Am – Sept newsletter – noted.
- c) PCC Local Dev Plan 2 Deposit Plan– Briefing sessions - noted.
- d) Pembs Coastal Forum Newsletter – noted.

**146/24** **ANY OTHER INFORMATION**

No matters were raised.

**147/24** **DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 12<sup>th</sup> November 2024 at 7.00pm.

Signed..... Chair.....date.

Signed..... Clerk