

**MINUTES OF THE ORDINARY MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL
HELD ON THURSDAY 2ND MAY 2019 AT THE EAST WILLIAMSTON COMMUNITY HALL AT
7.15PM**

PRESENT: Cllr G Soar (Chairman)
Cllr C Hopkinson
Cllr D McIntosh
Cllr A Ratcliffe
Cllr M Taylor
Cllr J Williams

APOLOGIES: Cllr R Day
Cllr I Wilkinson

The clerk was in attendance (Mrs J Clark)

62/19 DECLARATIONS OF INTEREST

None received.

63/19 MINUTES OF THE MEETING OF 4TH APRIL 2019

The minutes of the meeting held on 4th April 2019 were proposed and seconded. They were agreed as a true record.

64/19 MATTERS ARISING

The following matters were raised:

- a) Minute 43/19 a) Report to Mel Stephens of PCC that he does not need permission from Western Power to move the telegraph pole at Broadmoor.

65/19 PLANNING APPLICATIONS

- a) The following planning application was considered: 19/0103/PA: Replace and enlarge rear conservatory etc at Bracken, Wooden, Saundersfoot, SA69 9DY. It was agreed to Support this application.

66/19 FINANCIAL MATTERS TO 30TH APRIL 2019

The following financial information was circulated:

- a) The Bank Account Reconciliations Summary showing a balance of £29776.15 in the Current Acct, £3,093.13 in the Deposit Acct, £24,090.79 in the Park account and £2,000 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £8,506.37(gross) and expenditure of £2,240.20 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: That the financial information supplied by accepted.

67/19 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – April salary	£226.98
b) PAYE for April	£56.60
c) Zurich Insurance	£2,779.23
d) Cutting Hedge – Cutting of all sites	£400.00

68/19 **RENEWAL OF INSURANCE**

The insurance renewal was due on 1st June and the clerk had received the renewal invitation and invoice for £2,779.23 inc taxes. The long term agreement ended in June 2021. The clerk was asked to check that the two defibrillators recently purchased had been included on the schedule and to get a quote for insuring the hall before renewing.

RESOLVED: That the insurance be renewed, including the two defibrillators and that a quote be obtained for insuring the hall.

69/19 **PCC COMMUNITY DELIVERY PROJECT**

Correspondence had been received from PCC's Environmental Services department about seeking community support for various non-statutory services which may otherwise be withdrawn. These included public toilets, playparks and parks, gardens and public open spaces. There were different ways of delivery these services and support is available to assist T&CC's in the process. If we do not wish to take responsibility, PCC will place the assets into 'minimal maintenance' or declare it surplus to requirements.

It was suggested that the clerk make enquiries regarding taking ownership of the play park land at Broadmoor and Pentlepoir.

RESOLVED: That the clerk make enquiries regarding land at Pentlepoir and Broadmoor.

70/19 **PAYMENTS MADE TO TOWN & COMMUNITY COUNCILLORS**

OVW has recently prepared a guide in conjunction with the IRP for Wales to assist Clerks with the process of paying allowances to councilors. OVW is continuing its efforts to seek a blanket dispensation for all councils in respect of the payment of tax on the basic allowance of £150.00. Any councillor who declines to receive part or all of the payments should complete an 'opt out' form. The clerk agreed to circulate this form to all councilors which should be returned at the June meeting. No Councillor should feel under pressure to opt out if they wish to receive the allowance.

RESOLVED: That all councilors to receive an 'Opt Out' form to be returned as appropriate.

71/19 **UPDATE ON PLAY PARKS**

The Quarterly inspection reports had been received from PCC. There were no high risk matters on Pentlepoir as repairs had been carried out recently. East Williamston still required underground investigation on the wooden support posts and Broadmoor is in the process of having the swing support replaced due to it being rotten. There were no other urgent matters requiring attention.

72/19 **REVIEW OF STANDING ORDERS**

It was agreed that the clerk should circulate the existing old standing orders to everyone and that the matter be discussed at the June meeting.

RESOLVED: That the review of stand orders be discussed at the June meeting.

73/19 **CORRESPONDENCE**

The following correspondence had been received:

- a) LDP2 Additional Candidate Site Consultation.
- b) OVW News Bulletin.
- c) Simon Hart MP Newsletter
- d) Police & Crim Commissioner's Community fund
- e) HAGS Spring catalogue.

74/19 **REPORT OF COUNTY CLLR JACOB WILLIAMS**

Cty Cllr Williams reported that he had been contacted by a resident who lived at the entrance to Hill Rise at Pentlepoir. A car had hit the post holding the speed camera. Accidents happened quite frequently at this location so he will ask for the rumble strips to be repainted on the road or ask for an anti-slip surface.

Cllr Williams asked if we could purchase a new defibrillator for Hillrise Bus stop and it was agreed to order one from Tony Wall of the Tenby First Responders.

RESOLVED: That a further defibrillator be purchased for Hill Rise bus stop.

75/19 **ITEMS FROM COUNCILLORS**

The following matters were raised:

- a) A request was made that the traffic lights at Broadmoor be adjusted to allow more time on the minor road from Broadmoor to East Williamston as there

were frequently large queues on the minor road. The clerk will ask SW Trunk Road Agency about this.

b) The pothole at Bushcroft has been filled but tarmac is breaking up outside of the repair forming a new pothole. Please report to PCC.

c) The Ash tree outside Williams Cottage in EW is in danger of falling over. The residents are concerned but do not think it is diseased. As it is a healthy tree its condition will be monitored.

d) Members asked about having some speed monitoring signs but the Clerk advised that they will have to be paid for by this council. PCC have no funds for these.

e) The double yellow lines in Pentlepoir cannot be enforced because no signage has been put up and they are not finished. The clerk will ask Darren Thomas when they will be finished.

f) Councillors have been approached by local resident Richard Fanus about providing him with black bags so that he can litter pick in the vicinity of their home. Cllr Charles Hopkinson offered to purchase bags in bulk and we will reimburse him. It was agreed that a letter of thanks be sent to Richard Fanus and his wife for their efforts in keeping the community litter-free.

g) The EWC&H Assoc has received confirmation of their grant from Enhancing Pembs for the noticeboards and we are asked how we want to co-ordinate the location of the noticeboards with the Association. This will be considered by the next meeting.

h) A Member advised that he had picked up 17 dog waste bags from the park which were hanging in trees. Dog fouling signs were badly needed and more bins. Cllrs Doug McIntosh and Jacob Williams will organize these signs.

76/19

DATE OF NEXT MEETING

The next meeting will be held on Thursday 6TH June 2019 at 7.00pm.

The meeting closed at 9.05pm.

Signed.....Chair.....Date

Signed.....Clerk