

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
9TH JANUARY 2018 AT THE MISSIONHALL, HAZELBEACH AT 7.00PM.**

PRESENT: Cllr M Howells (chair)
Cllr Mrs J Howell
Cllr P Roberts
Cllr Mrs J Wilson
Cllr G Wilson

APOLOGIES: Cllr B Brown
Cllr B Evans
Cllr Mrs H John

The clerk was in attendance (Mrs J Clark)

DECLARATIONS OF INTEREST

None received.

001/18 CHAIRMAN'S ANNOUNCEMENTS

The chair advised that he had attended the Neyland Christmas Miscellany Service in December.

002/18 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 12th December 2017 were proposed and seconded. They were agreed as a true record.

003/18 MATTERS ARISING

The following matters were raised:

- a) **Minute 98/17 d)** The clerk advised that Welsh Hearts were happy to hold a training session on the use of the defibrillator and 30th January was agreed as the best date at 7.00pm in the Mission Hall.
- b) The clerk agreed to take a photograph of the defibrillator with some members of council and to send it to the press for some positive publicity.
- c) **Minute 98/17 c)** PCC had inspected the garden of the property in Church Road and advised that there is no danger of a landslide. However, they have offered to realign the garden for the tenants.
- d) **Minute 103/17** The clerk was asked to order the flooring for the toilets from KO Carpets in black and to put up signage outside the toilets indicating that they were funded by this Council and asking users to treat the facilities with respect.
- e) It was also suggested that a plaque be erected on the WWI Memorial seat at Hazelbeach indicating that it had been provided by this council. The clerk would obtain prices for the next meeting.

02/18

004/18 **UPDATE ON ACCOUNTS TO 31ST DECEMBER 2017**

The following documents were circulated:

- a) The Bank Acct Reconciliation Summary with a current account balance of £ 63.29, the Saver Acct as £15,413.80 and the United Trust Acct of £10,000.
- b) Financial Statement – Cashbook showing income of £14,358.97 and expenditure of £10,154.28 (gross).
- c) The Financial Statement – Budget Comparison showing the budget, actual income and expenditure and the balance remaining under each budget heading.

The clerk advised that she would transfer £1,000 from the saver account into the current account.

RESOLVED: **That the financial information provided above be approved and accepted.**

005/18 **TO SET THE PRECEPT FOR 2018-2019**

A draft budget had been agreed at the December meeting which the Clerk had amended to take other income into consideration. The budget was set at £32.00 per household which would bring in a precept of £12,690.24 plus other income to total £13,940.24. Expenditure had been set at £16,220 which means a shortfall of income over expenditure of £2,279.76.

Correspondence had been received from PCC advising that from April 2018 all by-elections and elections would have been recharged to each Town and Community council and therefore provision should be made in future budgets. It was agreed that if a by-election was called in the next twelve months there would be sufficient funds in reserves.

RESOLVED: **That the precept be set at £32.00 per household, bringing an income of £12,690.24.**

006/18 **REVIEW OF TOWN AND COMMUNITY COUNCILS**

Further to the initial event organised by OVW, Councils are required to provide responses to the four high level questions posed by the Review Panel. Further engagement events are planned in the near future and it was agreed that the responses be drawn up following the next event. The clerk to notify the chair of the dates when available.

RESOLVED: **That responses to the four questions be formulated following the next engagement event.**

007/18 **PLAYPARKS INSPECTION REPORTS – WORKS REQUIRED**

Cllrs Roberts and Evans had been supplied with the quarterly inspection reports for the playparks and they had carried out inspections on both parks. The only high risk items for Jordanston Park was the timber rotting on the

aerial runway and chain links being notched on the junior swings. Cllr Roberts was authorised to purchase replacement timber for the aerial runway. There were several other matters on the aerial runway which were of medium risk and the clerk was asked to contact Neil McCarthy of PCC to ascertain what the problem was regarding the installation of the aerial runway and what make the other items in the park were in order to obtain spares. Other medium risks were identified on the main gate, the pedestrian gate and the swings. It was agreed that the high risk items be dealt with as soon as possible.

There were no matters of high risk with Hazelbank playpark and there were two items of medium risk which were worn bushes on the cradle swings and a loose pole on the Trim Trail. It was noted that there were some items still noted on the report that had been dealt with and the clerk was requested to ask PCC to update these. The annual independent inspections were being carried out and the reports should be available in February.

RESOLVED: **That the high risk matters be dealt with as soon as possible and that the clerk contacts Neil McCarthy of PCC to ascertain the main issue with the aerial runway and to update the inspection reports for matters that had been dealt with.**

008/18 **COMMUNICATIONS WITH OUTSIDE BODIES**

Discussion on this matter had been requested by Cllr Brown and in his absence, it was agreed to defer to the next meeting.

RESOLVED: **That this matter be discussed at the next meeting.**

009/18 **QUOTES FOR SIGNS FOR DEFIBRILLATOR**

The clerk advised that she had obtained three quotes for the production of signs for the defibrillator and that she had managed to download a suitable sign from the internet which could be laminated and used free of charge. It was agreed to use the free sign. The clerk was also asked to register the defibrillator with the ambulance service.

RESOLVED: **That the free downloaded sign be used.**

010/18 **PLANNING APPLICATIONS**

There were no planning applications to consider.

011/18 **CORRESPONDENCE**

The following correspondence had been received:

- a) United Trust Bank – changes to terms and conditions – noted.
- b) OVW Training Programme for Pembs to July 2018 – noted.

- c) PCC – Responses to recent consultations – no action.
- d) CHC – Recruitment to Hywel Dda Community Health Council – noted.
- e) HMRC – changes to the VAT claims procedure – noted.
- f) Clerks & Councils Direct Magazine – noted.
- g) OVW Agenda for Pembs Area Committee meeting of 16th January 2018.

012/18

ANY OTHER INFORMATION

The following matters were raised:

- a) Cllr Mrs A Richards advised that she would be standing down from the Joint Burial Board and it was agreed that Cllr Mrs J Howell would take her place. The clerk to inform the Burial Board clerk of the new member.
- b) It was reported that drivers at Thornhill near Rosemarket were driving over the wide grass verge.
- c) That PCC be informed of all green areas in our area for the LDP2.
- d) There is considerable run-off of rainwater by the church on Church Road and the clerk was asked to report to PCC.
- e) There is also considerable water running off the fields on Waterston Hill and the drains are blocked. This to be reported to PCC as well as the blocked drain at 67a Church Road.
- f) Cllr Roberts advised that he had taken down the Christmas trees and stored the Christmas lights at his home.
- g) Cllr Howells reported that delivery vehicles are churning up the grass verge next to the Sinclair garage. The clerk was asked to report this to the manager.

013/18

DATE OF NEXT MEETING

The next meeting will be held on Tuesday 13th February 2018 at 7.00pm in the Mission Hall, Hazelbeach.

Signed.....Chair.....Date

Signed.....Clerk