

LLANSTADWELL COMMUNITY COUNCIL

Chairman: Cllr Roger Diggle

Clerk: Mrs Jane Clark-Davies, 'Cobwebs' 38 Kiln Road, Johnston, Haverfordwest,
SA62 3PF

Tel: 01437 621850 or 07980 303996 e-mail: janeclark2009@hotmail.co.uk

6th February 2024

Dear Councillor

You are hereby summoned to attend a meeting of Council to be held on Tuesday 13th February 2024 at the Hazelbeach Mission Hall at 7.00pm. Anyone wishing to attend this meeting remotely should contact the Clerk to the Council

Yours faithfully

Jane Clark-Davies

Jane Clark-Davies (Mrs)
Clerk/Financial Officer

A G E N D A

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To receive Chair's announcements and details of functions attended (or any other councillor).
4. To confirm and sign the Minutes of the Council meeting held on 9th January 2024.
5. To consider any matters arising from resolutions in the Minutes of 9th January 2024 which are not included on the agenda.
6. Public Participation (limited to 15mins).
7. To receive update on bank balances and accounts up to 31st January 2024.
8. To authorise the schedule of payments and receipts:

a) Mrs J Clark Feb salary	£260.60
b) PAYE for February	£68.80
c) Cleaner's wages for February (4 weeks)	£305.20
d) Spare parts for Waterston play area.	£304.16
e) Purchase of new defibrillator for Hazelbeach (no cabinet)	£975.00
f) Infinity Play – four swing seats	£240.11
9. To carry out Risk Assessment for 2023-24.
10. To carry out Review of Internal Audit for 2023-24.
11. To appoint Internal Auditor for 2023-24.
12. To consider January play park inspection reports and update on work carried out.
13. To consider requests for financial assistance under S137 of the Local Government act 1972.
14. Update on Burial Board matters.

Continued.....

15. Planning applications to be considered: **a) 23/0837/PA: Replacement of existing summer house with detached annexe as ancillary accommodation for existing dwelling at 65A Church Road, Llanstadwell, SA73 1EB b) Removal of condition 3 (Balcony screen) of Planning permission 23/0606/PA at 9 Lighthouse Drive, Llanstadwell.**
16. To consider correspondence received:
 - a) OVW Training dates for Jan, Feb and March.
 - b) Urdd Summer Camps – thanks for donation.
 - c) PCC – Proposed changes to 356 Bus Service from April 2024.
 - d) Barclays – closure of Haverfordwest branch.
 - e) Paul Davies Am Newsletter.
 - f) Audit Wales – Fees Scheme for 2024-25.
 - g) OVW Cost of Living Crisis Survey.
 - h) OVW – Use of IT, Websites & Social Media Training.
 - i) Older People’s Comm for Wales – Digital exclusion in Wales.
 - j) Pembs Coastal Forum News.
 - k) OPCC Newsletter.
 - l) OVW Newsletter
17. Any other information – Councillors are reminded that this item is for the exchange of information only and not for matters for debate. It is at the discretion of the Chair and advance notice is advisable.
18. Date of next meeting.