

04/21

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD REMOTELY ON  
TUESDAY 9<sup>TH</sup> FEBRUARY 2021 AT 7.00PM**

---

**PRESENT:** Cllr G Wilson (chair)  
Cllr H Dyer  
Cllr B Evans  
Cllr M Howells  
Cllr Mrs J Howell  
Cllr Mrs J Lloyd  
Cllr Mrs J Wilson

**Also in attendance** Cty Cllr Paul Miller \*

\*Present for part of the meeting only.

The Clerk was in attendance (Mrs Jane Clark)

**APOLOGIES:** Cllr P Roberts

**12/21 DECLARATIONS OF INTEREST**

None received.

**13/21 CTY CLLR PAUL MILLER'S REPORT**

Cllr Miller submitted the following report:

*This has been the busiest period ever in terms of the demands on my time from both the Council and constituents. It has been challenging but I have been pleased to be able to support the community through this difficult period.*

***Constituency***

*I have dealt with a huge number of contacts from constituents concerned either about Covid-19 restrictions or about the impact on their business / their jobs. It has been and continues to be an extremely difficult time for many in our community and I have assisted with a number of queries in relation to eligibility for the various support packages including the UK Govts Employee Retention Scheme (Furlough).*

***Neyland Community Response***

*We have suspended the service, confident that the various statutory bodies now have the appropriate systems in place to ensure the vulnerable in our community are appropriately supported. Working with a network of volunteers we dealt with more than 175 requests for help and I would like to*

**05/21**

*place on record my thanks to those who assisted me to co-ordinate the service; John MacMullen, Alan Chadwick, Robert Waygood, John Hancock, and Simon Hancock. I would also like to thank the 30+ individuals who signed up to help members of their community.*

*We continue to monitor the need for the service and if, at any point, we feel there to be a gap in provision or feel there is a need for us to help members of the community currently unable to access support we can very quickly reopen the service.*

### ***Neyland Community Hub & Vaccinations***

*I have been working with the Neyland and Johnston Surgery for a number of weeks to plan their vaccination centre. Neyland CIC has agreed to support the vaccination efforts and make the Neyland Community Hub facility available free of charge.*

*The practise has utilised their own premises and out-reach to vaccinate the over 80 age-group and will be commencing vaccinations for the next priority groups this coming Saturday (6<sup>th</sup>) at Neyland Community Hub.*

*We've yet to finalise the arrangements for the day (final planning meeting tomorrow) however it is possible we will be looking for volunteers to assist the smooth flow of patients. If anyone is available and wants to volunteer on Saturday let me know – we might not need you, but it would be good to have a list in case we do.*

*More generally on the Hub – we remain closed to the public for the moment however access remains available for staff including the Town Clerk. We are looking forward to a full opening when regulations permit.*

### **PCC**

*My portfolio responsibility, as you are aware, is Economic Development, Leisure, Tourism. We were initially focussed on our immediate response to the pandemic. To date we have distributed more than £66m in Covid-19 support grant to Pembrokeshire based business and implemented rent holidays and other such support measures for Council tenants.*

*More recently that focus has shifted from the immediate to the medium term. We need to ensure that Pembrokeshire is a great place to live and work as well as to visit and the Recovery and Regeneration Strategy, which sets out our focus for the coming years, is available on the Councils website of those interested.*

*The house on The Settlements is still vacant and I will do all I can to ensure it is let soon. I am aware of the issue with the speed bumps in Waterston and will monitor the situation. With reference to the Point House planning application, an external review of the planning function will be taking place.*

**06/21**

Cllr Miller also wished to raise the following matter:

**Neyland & Llanstadwell Joint Burial Board**

Cllr Miller had recently attended a meeting of Neyland Town Council during which there was a debate about the management of the Joint Burial Board as a result of a complaint and there is an issue to be addressed. At the request of NTC, Cllr Miller will facilitate an external review of the Burial Board through Pembrokeshire County Council, however it would be best if this was a joint request. The Clerk read out several emails that had been received from a concerned local resident regarding the running and management of the Burial Board and after a short debate, Members agreed that a review should be carried out. Cllr M Howells requested that the terms of reference of the review be forwarded to all Members and this was agreed by Cllr Miller.

Members asked if anything could be done by PCC relating to the increasing amount of fly-tipping and littering in the area and Cllr Miller agreed to request that more frequent litter-picks be carried out.

**RESOLVED:**                               **That Cty Cllr Miller be thanked for his report.**

**14/21                               CHAIRMAN'S ANNOUNCEMENTS**

Nothing to report.

**15/21                               MINUTES OF THE LAST MEETING**

The Minutes of the meeting held on 12<sup>th</sup> January 2021 were proposed and seconded.

**16/21                               MATTERS ARISING**

The following matters were raised:

- a) Minute 04/21: A response from Stephen Benger of PCC had been received and circulated. He has offered to do another speed survey and if the traffic is close to the speed limit, we can request that the speed bumps be removed. It was agreed that this be discussed at the March meeting once feedback is received from the local residents.
- b) Minute 10/21 b) The coastal path walk is still very muddy, and an elderly resident had recently fallen and had to be helped up. The path from Newton Road is also very muddy and should be reported to PCC as it is dangerous for walkers.

**17/21                               UPDATE ON ACCOUNTS TO 31<sup>ST</sup> JANUARY 2021**

The following financial information had been circulated:

**07/21**

- a) Bank Account Reconciliations Summary showing a balance of £647.86 in the Current Acct and £16,515.92 in the Saver Acct.
- b) The Financial Statement – Cashbook showing income of £14,387.30 (gross) and expenditure of £8,501.07 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

**RESOLVED: That the financial information provided be accepted and agreed.**

**18/21**

**ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

- |   |         |
|---|---------|
| a) Mrs J Clark January salary                   | £227.94 |
| b) PAYE for January                             | £57.03  |
| c) Hazelbeach Mission Hall – rent for Jan-March | £45.00  |
| d) Wales Air Ambulance – donation               | £100.00 |
| e) Jane Clark – reimb for postages              | £27.61  |

**19/21**

**QUOTES FOR PLAY AREA INSPECTIONS**

Four quotes had been received for the inspection of Council's play areas as follows:

- a) PCC with a cost of **£615.00** for inspections and public liability insurance.
- b) Dragon Play at a cost of **£657.33** for three quarterly and one annual inspection only.
- c) KOMPAN at a cost of **£450.00** for three quarterly and one annual inspection.
- d) Sunshine Playgrounds at a cost of **£450.00** for 11 operational and 1 annual inspection over 12 months with routine lubrication plus greasing and tightening of minor issues.

**RESOLVED That the quote from Sunshine Playgrounds be accepted at £450.00.**

**20/21**

**PLANNING APPLICATIONS**

The following planning application was considered:

- a) **20/0885.PA: Changes to fenestration south and west elevations at Holly Lodge, Little Honeyborough, Milford Haven, SA73 1QU**

It was agreed to support this application.

**21/21**

**CORRESPONDENCE RECEIVED**

The following correspondence had been received:

**08/21**

- a) Numerous emails from PCC relating to Covid-19 in Pembrokeshire.
- b) PLANED – Location of Community Notice Boards – add on all locations.
- c) PCC – Digital Budget Consultation 2021-22. – noted.
- d) OVW – Your town, your future! Survey & consultation – noted.
- e) PCC Response relating to running water on Church Road & Waterston Road – noted with thanks to PCC.
- f) Welsh Govt – Communications Guide for a Welsh Community & Town Councillors – noted.
- g) HM Land Registry – Survey of Community & Town Councils in Wales – add in all land in council ownership.
- h) Cerebral Palsy Cymru – thanks for donation – noted.
- i) Office of National Statistics – promotional material for Census 2021 – request copies of leaflets and posters for display locally.
- j) Paul Sartori Hospice at Home – request for donation – agreed £100.
- k) Urdd National Eisteddfod – request for donation – no action.
- l) Welsh Govt – Preparation and Publication of Accts 2020-21 – noted.

**22/21**

**ANY OTHER INFORMATION**

The following matters were raised:

- a) The verge on the road beside the Mercedes garage near the turn-off for Glenowen is still getting churned up by large transporters delivering vehicles to the garage. The clerk agreed to write to the management.
- b) Members reported that there was a lot of rubbish, litter, and fly-tipping on roadsides and in hedges throughout the area.
- c) The purchase of a new pedestrian gate for Waterston playpark was discussed and the Clerk agreed to get some costs and examples for the next meeting.

**23/21**

**DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 9<sup>th</sup> March 2021 at 7.00pm.

The meeting closed at 8.30pm.

Signed..... Chair..... Date

Signed..... Clerk