

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD REMOTELY ON  
3<sup>RD</sup> AUGUST 2021 AT 7.00PM.**

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**PRESENT:** Cllr P Roberts (Chair)  
Cllr H Dyer  
Cllr Mrs J Lloyd  
Cllr G Wilson  
Cllr Mrs J Wilson

**APOLOGIES:** Cllr B Evans

The Clerk was in attendance (Mrs J Clark)

**71/21 DECLARATIONS OF INTEREST**

None received.

**72/21 CHAIR'S ANNOUNCEMENTS**

The chair advised that he had not attended any events, however Cllr H Dyer and Cllr B Evans had attended the recent meeting of the Waterston Shared Site Liaison Committee. They had nothing to report.

**73/21 MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 15<sup>th</sup> June 2021 were proposed and seconded. They were agreed as a true record.

**74/21 MATTERS ARISING**

The following matters were raised:

- a) Minute 58/21 The middle of the ramp to the Gentlemen's toilets was still worn away and had not been repaired. This would be reported to PCC. A quote for removing the wall at the entrance to the Ladies and creating a ramp was awaited.
- b) Minute 61/21 The clerk was reminded to purchase a sign warning against kite flying at Waterston play area due to the high voltage cables running overhead and to ask PCC about a pedestrian access gate for the park.
- c) Minute 64/21 The clerk was asked to remind Cty Cllr Paul Miller about the removal of the speed bumps in Main Street, Waterston and to report that two black bags had been left in the layby on Waterston hill.
- d) Minute 64/21: The pothole in Main Street had not been filled nor a STOP sign erected on Hazelbank Hill - remind PCC.

**75/21 UPDATE ON BANK BALANCES TO 31<sup>ST</sup> JULY 2021**

The following financial information had been circulated:

## 24/21

- a) Bank Account Reconciliations Summary showing a balance of £13,832.32 in the Current Acct, £1,178.01 in the Saver Acct and £10,674.89 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £5,009.65 (gross) and expenditure of £5,851.73 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

76/21

### **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

- a) Mrs J Clark July salary £227.94
- b) PAYE for July £57.03
- c) 50% cost of Land Registry charge re BB land £11.00
- d) BW Scourfield – fee for internal audit 2020-21 £72.00

77/21

### **REPORT OF INTERNAL AUDITOR FOR ACCOUNTS 2020-21**

The report had previously been circulated and the only point raised was the high level of reserves which had arisen as a result of Council planning to spend £15,670.00 less three incomes totalling £904. The remainder would be met from the precept and £1,483.50 from reserves. However, in practice the council's net spending was £8,197.63 including VAT, which added £5,084.87 to reserves making a total of £26,691.42 which is more than double the precept. Members explained the level of reserves by earmarking the following amounts:

- i) Quiet Lanes Project £7,000
- ii) Improvements to public conveniences £2,000
- iii) Purchase of flower troughs £1,000
- iv) Refurbishment of benches £1,000

Cllr H Dyer offered to check all benches and the picnic area as to repairs required.

**RESOLVED: That the report of the internal auditor be accepted.**

78/21

### **APPROVAL OF ACCOUNTING STATEMENTS & ANNUAL GOVERNANCE STATEMENTS FOR 2020-21**

The Accounting Statement for 2020-21 had been circulated along with the Governance Statements Parts 1 and 2. After careful consideration the figures as prepared by the Clerk were accepted and approved, and the Governance Statement completed.

**RESOLVED: That the Annual Return and the Annual Governance Statement be approved.**

**79/21**                    **TRAFFIC AND COOMMUNITY WORKS FUND**

The Clerk advised Members that the PCC Traffic and Highways Community Works Fund had been re-started and was aimed at Town and Community Councils to submit bids for small highways schemes which would have a cost of no more than £10,000. It was suggested that an application be made for funding towards the 'Quiet Lanes' project and for bus stop improvements at Mastlebridge.

**RESOLVED:**                    **That funding be sought from the above fund for the Quiet Lanes project and improvements at Mastlebridge bus stop.**

**80/21**                    **PURCHASE OF FLOWER TROUGHS FOR VILLAGE SIGNS**

It had been agreed some time ago to purchase concrete planters for placing on road verges near village signs, however PCC had not agreed to this. It was therefore decided to purchase 5 recycled plastic flower troughs instead at a cost of £175.00 each (excluding VAT).

**RESOLVED:**                    **That 5 recycled plastic flower troughs be purchased at a cost of £175.00 plus VAT each.**

**81/21**                    **PLANNING APPLICATIONS**

Members were advised that the planning application for Point House, Newton Road, Hazelbeach had been refused by the Planning Committee of PCC. However, it was possible that an appeal may be lodged by the applicant.

**82/21**                    **CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) Consultation on Clerk's Qualifications in Wales Regulations clerk to respond as in agreement.
- b) Play Wales News bulletin – noted.
- c) Electoral Reform Newsletter – noted.
- d) Pembs Coastal Forum News – noted.
- e) Consultation on reducing speed limit to 20mph on restricted roads – the clerk was asked to consult with Darren Thomas of PCC regarding applying for funding from the Welsh Govt and the Community Works funding scheme to proceed with the 'Quiet Lanes' project.

**83/21**                    **ANY OTHER INFORMATION**

The following points were raised:

**26/21**

- a) The board at the top of the slide at Jordanston was loose but this has been repaired by Cllr G Wilson who was thanked for carrying out this work. It was noted that most of the benches at the park need repairs and fixing to the ground.
- b) Cllr Mrs J Wilson advised that youths had been having BBQ's on the beach at Wier Point and had left a considerable mess. Cllrs offered to visit the site to clear this up.
- c) It was reported by Cllr P Roberts that the gate on the footpath at Glide fields behind the church was difficult to open and close due to a build up of mud. He offered to make this good and was thanked.

**84/21**

**DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 14<sup>th</sup> September hopefully in person.

There being no further business, the meeting closed at 8.30pm.

Signed.....Chair.....Date

Signed.....Clerk