

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
12TH APRIL 2022 AT THE MISSION HALL, HAZELBEACH AT 7.00PM**

PRESENT: Cllr P Roberts (Chair)
Cllr R Diggle
Cllr H Dyer
Cllr Mrs J Lloyd
Cllr Mrs J Wilson
Cllr G Wilson

APOLOGIES: Cllr B Evans

41/22 **DECLARATIONS OF INTEREST**

None received.

42/22 **CHAIRMAN'S ANNOUNCEMENTS**

Cllr Dyer had attended a meeting of RWE and a meeting of Skomer Marine Nature Reserve.

43/22 **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 8th March 2022 were proposed and seconded. They were agreed as a true record.

44/22 **MATTERS ARISING**

The following matters were raised:

- a) Minute 29/22a) The streetlight outside Little Honeyborough Farm had been replaced.
- b) Minute 29/22b) Clerk to follow up with Sean Tilling about gate for Waterston playpark.
- c) Minute 29/22c) Clerk to follow up with Highways about parking on Mastlebridge Green.
- d) Minute 29/22d) A site meeting had been held and actions agreed with PCC.
- e) Minute 29/22e) The road sweeper has been seen in the village recently.
- f) Minute 29/22f) Clerk to source a dongle for use at all halls where council meetings were held.
- g) Minute 29/22g) Branches overhanging the speed sign at the Blackbridge end of Waterston need to be cut back.
- h) Minute 29/22h) WP have stated that PCC will need to be contacted about the electricity supply to the Christmas tree at Hazelbeach.
- i) Minute 29/22i) A gate has been installed to prevent access by horses.
- j) Minute 40/22b) Clerk to make enquiries about Pembs contact for domestic violence.

14/22

- k) Minute 40/22c) The overhanging foliage at the entrance to Warlow's Yard has not been cut back. Clerk to follow up with PCC.
- l) Minute 40/22d) It was reported that there was still lots of litter on 'the mad mile'. Clerk to follow up with PCC.

45/22

UPDATE ON ACCOUNTS TO 31ST MARCH 2022

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £1,008.45 in the Current Acct, £13,963.60 in the Saver Acct and £10,674.89 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £13,665.30 (gross) and expenditure of £14,709.78 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The Clerk to send reports showing all income and expenditure transactions to all councillors.

RESOLVED: That the above information be accepted.

46/22

ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

- | | |
|-----------------------------------------------------|---------|
| a) Mrs J Clark April salary | £227.94 |
| b) PAYE for April | £57.03 |
| c) PCC Sign Factory – No smoking signs (play areas) | £39.86 |
| d) OVW Code of Conduct training for Cllr M Jenkins | £30.00 |

47/22

REVIEW OF FINANCIAL REGULATIONS

Financial Regulations had previously been circulated and Members suggested the following amendments:

- a) Point 5.3 to read 'Cheques and electronic bank transfers drawn on the bank account.....etc'.
- b) Point 5.4 to read 'The clerk shall have access to on-line banking.....for transferring sums between the Council's accounts, for the payment of PAYE electronically and payments made by bank transfer.'
- c) Point 6.1 to read ' All payments shall be effected by cheque or other order drawn on the Council's bankers, including electronic bank transfers.'

RESOLVED: That the above amendments be actioned.

48/22

REVIEW OF STANDING ORDERS

It was agreed that all references to EU regulations be removed.

RESOLVED: That all references to EU regulations be removed.

49/22

RE-CHARGES BY PCC FOR THE HOLDING OF ELECTIONS

Correspondence had been received from the Elections Unit outlining an estimated cost of £4,315.93 for the holding of an election in this Community. This information was noted and an appropriate sum to be earmarked each year in the event of an election being required.

RESOLVED: That the cost of holding an election be noted and allowed for in earmarked reserves.

50/22

PRECEPT REQUEST FROM BURIAL BOARD JOINT COMMITTEE

A request for a precept payment of £ 5,100.00 had been received from the Burial Board as works were required at the Cemetery and funds were running low. It was agreed that as there was only £2,500 in the budget, that this amount be paid.

RESOLVED: That a precept of £2,500.00 be paid to the Burial Board Joint Committee.

51/22

SERVICE LEVEL AGREEMENT FOR GRASS CUTTING BY PCC

An SLA had been received from PCC for the grass cutting of play areas in the area and this was agreed and signed.

RESOLVED: That the SLA be agreed and signed.

PLANNING APPLICATIONS

There were no planning applications to consider.

52/22

CORRESPONDENCE

The following correspondence had been received:

- a) United Trust Bank – reinvestment of funds – agreed to reinvest in a Business 1 Year Bond with an interest rate of 1.30%.
- b) Welsh Govt: Preparation and Publication of Financial Accts 2021- 22 – noted.
- c) Request for funding towards Music at Llanstadwell concerts 2022 – donation of £50.00 agreed.
- d) Citizens Advice Pems – request for donation – agreed a donation of £50.00.
- e) Teenage Cancer Trust – request for donation – donation of £50.00 agreed.
- f) Green Lane Assoc – countryside access for 4 x 4 vehicles – noted.
- g) Paul Sartori – letter of thanks for donation – noted.

16/22

- h) PCC- Various Road, Llanstadwell 20mph Speed Limit Order 2022 – noted.
- i) PCC- Badly damaged bus shelter on Military Road (owned by this Council) – suggested that this bus shelter is owned by NTC.
- j) Cllr H Dyer – notes from RWE meeting- noted.
- k) PCC response relating to dangerous junction at Little Honeyborough – noted.
- l) OVW – National Forest for Wales – noted but no action.

53/22

ANY OTHER INFORMATION

The following matters were raised:

- a) That a proposed footpath on ‘the mad mile’ be discussed at the next meeting and that Cty Cllr Paul Miller be invited to attend.
- b) Damage had been caused to the sea wall near Hazelbeach slipway. Report to PCC.

54/22

DATE OF NEXT MEETING

The next meeting, following the Town and Community Elections on 5th May, will held on Tuesday 10th May, following the Annual Meeting.

The meeting closed at 8.50pm.

Signed.....Chair.....Date

Signed.....Clerk